

Project Update Form
RMC Work Program

Please complete this project update form. **It is due by February 4, 2005.**
If you do not respond by this date, your project will be placed on 'deferred status.'

1. Project Name: [merge1]

2. Project Description: [merge2]

Please check one:

_____ This is still an accurate project description.

_____ The project has been updated. [Attach new project description]

_____ *The Grantee is no longer interested in pursuing this project.

* (If you check here, you may simply return the form to the RMC)

3. Project Budget

Please enumerate the amounts and categories of funds that you are requesting.

- a. Acquisition _____
- b. Planning _____
- c. Development _____

4. Project Map: Please attach either a map of your project perimeter drawn over a Thomas Brothers Map or a shapefile of your project's perimeter with projection data attached.

5. Assuming that the grant is awarded in May 2005, can this project be completed within 18 months?

- ☐ Yes
- ☐ No

6. If yes, to #5, please complete a timeline indicating all tasks and timeframes necessary to complete the project with start and completion dates for each task. The attached sample tasklist timeline is provided for guidance but may not represent the tasks for your project. The completed tasklist and timeline will be used to evaluate your project readiness.

7. Please check the boxes to indicate tasks you have completed:

a. Land tenure.

- ☐ Do you have an appraisal?
- ☐ Do you have site control?
- ☐ Do you have necessary permits?
- ☐ Have you met with the owner and secured a right of entry permit?

b. Design

- ☐ Have you completed the construction or restoration documents for the project?
- ☐ What design criteria will be required for developing project?
- ☐ Have you completed the environmental documentation and studies?
- ☐ Is the proposed land use consistent with existing land use ordinances?
If not, please attach copy of local jurisdiction's support for a zone change or conditional use permit.

8. Please attach letters of institutional support including letters from senior Staff (at a minimum from a City Manager or Executive Director) outlining the commitment of staff resources (For example, 200 hours of landscape architect, etc...) to the project.
9. Please describe which Best Watershed Management Practices the project will follow? (Cite source and BMP: California Storm Water Quality Association, UC Davis, etc...)
10. What percentage of locally appropriate native plants will be used? (Please describe)
11. What percentage of recycled materials will be used for the hardscape and amenities? Or for the whole project? What have you done to make the project environmentally sustainable? (Please describe)
12. Please explain how this project will be maintained and sustained by the local jurisdiction.
 - a. Explain funding amounts, sources, and uses.
 - b. Describe how you will train project management and/or maintenance staff
 - c. Adoption of new landscape standards for native plants?
 - d. Please describe how the project will be monitored after it is built.
13. If this is a study or research grant, please explain which state or local guidelines it will follow for accepted data collection, scientific standards, agency standards, or best watershed management practices (eg. EPA Watershed Planning).
14. If this project is for an education program please describe the scope and territory-wide significance of your project or curriculum. What State curriculum standards does it meet?